
Hotel Housing Instructions

2010 Chorus Contest Hotel Housing Representative Instructions

Please email me the name and contact information for your chorus Hotel Housing Representative as soon as possible in order to clarify any information.

Your designated Chorus Hotel Housing representative will be responsible for collecting the individual room forms for submission to me not later than February 19, 2010 with the required deposit for one night's lodging per room by February 19, 2010. Please review each form for legibility and completeness. If you know a member has special requirements, write the request in the "Special Requests" section. Please double check for completeness of the credit card number; all credit cards, except AmEx, have 16 numbers, the others have 15 numbers. It must also include an expiration date. Hotel Housing information may be submitted on a single chorus list as long as all information on the individual form is included on the chorus room list. Cancellations must be made 48 hours in advance or one night's lodging for the cancelled room will be charged to your account.

All rooms will be assigned, on a "first received, first assigned" basis.

A request for a Suite must be approved prior to turning in the housing form since these are limited and are assigned on a "first received, first assigned" basis. You will need to indicate that a suite has already been assigned on the "special requests section" of the Room Form.

Please email if you have any questions at Rhudgens@stx.rr.com or call 361 993-0280 (home & fax). You can send your Hotel Forms by postal mail or email to:

Glenda Hudgens,

Region 10 Housing Coordinator
5229 Fulwell Drive
Corpus Christi, TX 78413-3710
Rhudgens@stx.rr.com
361-993-0280

**HOUSING INFORMATION TO
GLENDA HUDGENS NO LATER THAN
FEBRUARY 19, 2010.**